

***Town of Milton***

*115 Federal Street  
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# TOWN OF MILTON HISTORIC PRESERVATION COMMISSION

## Agenda

**Grace Church Fellowship Hall, 512 Union Street  
15 September 2020 – 7:00 pm**

**PLEASE NOTE – AS PERMITTED BY GUBERNATORIAL AUTHORITY, IN ORDER TO LIMIT THE RISK OF POTENTIAL COVID-19 EXPOSURE, THERE SHALL BE LIMITED ENTRY TO THE HISTORIC PRESERVATION COMMISSION MEETING. THE PUBLIC IS ENCOURAGED TO PARTICIPATE IN THE MEETING EITHER BY ATTENDING OR CONNECTING ELECTRONICALLY. FURTHER INSTRUCTIONS ARE LISTED AT THE BOTTOM OF THIS AGENDA.**

1. Call meeting to order.
2. Roll call of members.
3. Corrections/approval of the agenda.
4. Approval of Minutes – 8/24/2020
5. Project Coordinator's Report
6. New Business
  - A. A request from Keith and Donna Gordon to replace rotted wood around windows, soffits, trim, front porch column, and front porch ceiling with same material for the property located at 303 Chestnut Street further identified by Sussex County Tax Map Parcel # 235-20.07-111.00.
  - B. A request from Broadkill Tattoo Company & Gallery to place a business sign on the building located at 112 Federal Street further identified by Sussex County Tax Map and Parcel ID # 235-20.07-67.00.
  - C. A request from Dennis and Brenda Hughes to replace the front porch roof with a metal roof and cover the rear porch roof with rolled rubber material for the property located at 301 Chestnut Street further identified by Sussex County Tax Map Parcel # 235-20.07-109.00.

7. Old Business

- A. A review of the request from Scott Zelko for the property located at 301 Mill Street further identified by Sussex County Tax Map and Parcel ID # 235-20.08-24.00 for replacing windows and doors.
- B. A review of the request from Christine Steinhauer and Bonny Harbinger to repair the foundation and relocate the detached garage to the back of the property that is located at 214 Union Street and further identified by Sussex County Tax Map and Parcel ID # 235-14.19-98.00

## 8. Adjournment

Pursuant to 29 Del.C. § 10004(e) (2), Agenda items as listed may not be considered in sequence. This Agenda is subject to change to include additional items or the deletion of items, which arise at the time of the Meeting. Pursuant to 29 Del.C. §10004(e) (4) this Agenda was posted by Stephanie Coulbourne, Town Clerk on 9/08/2020 at 11:00 am.

### -MEETING INSTRUCTIONS-

Milton Historic Preservation Commission is holding this meeting under the authority issued by Governor John C. Carney through Proclamation No. 17-3292. The meeting will be conducted in person and by teleconference technology.

To join the meeting via phone, please dial:

Dial -in Number: (425) 436-6360      Passcode: 500943  
Or

Video and Screen Sharing:

Online meeting ID: tquass

Online meeting link: <https://join.freeconferencecall.com/tquass>

Members of the public joining the meeting on the phone will be provided an opportunity to make comments under the Public Comment section of this agenda only.

If any member of the public would like to submit comments electronically, please feel free to send them to [soulbourne@ci.milton.de.us](mailto:soulbourne@ci.milton.de.us). All comments shall be submitted by 4:30 P.M. on September 15th, 2020.

<sup>1</sup>Restrictions are being implemented to limit the exposure and risk related to “COVID-19” for Town personnel and members of the public who seek to attend the Historic Preservation Commission Meeting. **Facial coverings will be required as well as practicing social distancing and the use of hand sanitizer at the door upon entry.** These decisions are being made under the authority issued by Governor John C. Carney through Proclamation No. 17-3292. See: <https://governor.delaware.gov/proclamation-173292-03132020/>.